



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

March 1, 2022

Zoom | ACR

A meeting of the Board of Directors of the Lennox and Addington County General Hospital (LACGH) was held in the Airhart Conference Room and via Zoom at 6:30 p.m. on March 1, 2022.

PRESENT:

Board: Deb Lowry (Chair)	Wayne Coveyduck
Allan MacGregor*	Tracy Kent-Hillis*
Bob Clancey*	Dr. Kim Morrison*
Norm Clark*	Dr. Sonal Patel*
Lori Francis*	Adrienne Harris-Hale*
Geoff Griffin*	Susan Jack*
Robert Paul*	Alice Carlson*
Jamie Uson*	

REGRETS:

Michelle Smith

Staff in attendance: Erin Brown	Stephen Miller*
Tracy Ringrose	Justin Turner*
Tracey Stuart (Recorder)	

* Attended via zoom

1. Meeting Opening

1.1 Call to Order/Opening Remarks

The meeting was called to order at 6:26 p.m., by Deb Lowry.

1.2 Land Acknowledgement

Deb Lowry started the meeting with the following Land Acknowledgement:

A Land Acknowledgement recognizes the traditional territories of the Indigenous peoples, before the arrival of settlers, and their unique and continuing relationship with these lands. In particular, we acknowledge that Lennox and Addington County General Hospital is built on the ancestral and traditional territory of the Anishinaabeg and Haudenosaunee Peoples, including the Mohawks of the Bay of Quinte, and on the land of the Huron-Wendat Nation. As the LACGH Board of Directors, we are dedicated to honouring Indigenous history and culture, and are committed to moving forward in the spirit of reconciliation and respect.

1.3 Approval of the Agenda

The agenda was approved as circulated.



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Motion #1

Rationale: Normal Practice

Motion: That the Board of Directors hereby approves the agenda dated March 1, 2022.

Moved by: B. Clancey

Seconded by: L. Francis

The motion was carried.

1.4 Conflict of Interest

The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.

1.5 Approval of Previous Board Meeting Minutes

The minutes of the previous meeting were approved as circulated.

Motion #2

Rationale: Normal Practice

Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated February 1, 2022.

Moved by: G. Griffin

Seconded by: S. Jack

The motion was carried.

2. Business Arising

2.1 Regional Updates

Deb Lowry reported on the following items:

- ONCA legislation – it is hoped the Nick Pasquino (Partner, Borden Ladner Gervais) can be contracted to assist the Board in a new set of ByLaws.
- LSAA, MSSA, and HSAA have been extended with no revisions occurring for Fiscal 2022-2023

Wayne Coveyduck reported on the following items:

- Regional HIS – there was a 30 day delay in the start up, but now progressing

Kim Morrison reported on the following items:

- OHT is moving forward

2.2 LTC Updates

Deb Lowry reported on the following items:

- A meeting was held on February 28, 2022 with MTLC.

2.3 Strategic and Operational Plan Progress



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Erin Brown reported on the following items:

- 2021-24 Strategic and Operational Plans were reviewed at the last Board meeting. The briefing note was circulated later and no changes were made to the briefing note or progress report.

Motion #3

Rationale: The LACGH Board of Directors annually conducts a review of the Strategic and Operational Plan and assesses the need for adjustments to accommodate changes and new challenges such as emerging health problems or needs; or, knowledge and technological advances.

Motion: The Board of Directors hereby approves the adjustments to the 2021-24 Strategic and Operational Plans, as recommended by the Senior Leadership Team.

Moved by: A. MacGregor

Seconded by: G. Griffin

The motion was carried.

3. Reports

3.1 Quality Committee

Lori Francis highlighted the following from the February 22, 2022 Quality Committee meeting:

- Darlene Campbell attended the Quality meeting to overview the Infection Control Program and related Quality Indicators

3.2 Medical Advisory Committee

Dr. Morrison highlighted the following from the February 10, 2022 Medical Advisory Committee meeting:

The Medical Advisory Committee reviewed the Credentials (Privileges) appointment applications to the LACGH Medical Staff for the following:

- Laura Walmsey – Associate (Family Medicine with Emergency)
- Jonathan Taylor – Locum Tenens (Anesthesia)

No concerns were noted by the MAC; therefore, the appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #4

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- Laura Walmsey – Associate (Family Medicine with Emergency)
- Jonathan Taylor – Locum Tenens (Anesthesia)

Moved by: L. Francis

Seconded by: J. Uson

The motion was carried.



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3.3 Governance Committee

Allan MacGregor reviewed:

- There are vacancies for two (2) Director positions. There will be a skills-based recruitment focus with emphasis on leadership qualities.
- The Ontario Not for Profit Act was discussed with the hope that Nick Pasquino will be able to provide input/answers that will help us with our compliance with ONCA.

3.4 Finance Committee

Lori Frances reviewed the following motions from the February 22, 2022 Finance Committee meeting:

3.4.1 Board, CEO and Senior Manager Expenses

The Finance Committee reviewed the Board, CEO, and Senior Management Expenses for January 2022 which totaled \$52.32. The Finance Committee recommends to the Board, that the following expenses be approved:

Motion #5

Rationale: The Broader Public Sector Accountability Act requires that the expenses of the Board, CEO and Senior Management be reviewed and/or approved by the Board.

Motion: The Board of Directors hereby approves the following Board, CEO and Senior Management Expenses which totaled \$52.32, as recommended by the Finance Committee.

January 2022

Name	Meals	Hospitality	Accommodation	Vehicle Rental/Own Used Mileage	Incidentals (Parking, tolls, etc.)	Fares	TOTAL
Deb Lowry	\$26.16	\$26.16					\$52.32
TOTAL							\$52.32

Moved by: G. Griffin
 Seconded by: R. Paul

The motion was carried.

3.4.2 January Financial Statements and Cheque List

The Finance Committee reviewed the January 2022 Financial Statements and Cheque List which totaled \$3,163,229.99. No concerns were noted by the Finance Committee or the Board.

Motion #6

Rationale: Normal Practice.

Motion: The Board of Directors hereby approves the following, as recommended by the Finance Committee:

- January 2022 Cheque List totaling \$3,163,229.99;
- January 2022 Financial Statements.

Moved by: A. MacGregor
 Seconded by: J. Uson

The motion was carried.

3.4.3 LTD Renewal



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No concerns were noted by the Finance Committee or the Board.

Motion #7

Rationale: The Board of Directors is required to review and approve budgetary changes.

Motion: The Board of Directors hereby approves the LTD and Life Insurance policy renewal with a premium increase of 11.9% (or \$64,464.47).

Moved by: R. Paul

Seconded by: B. Clancey

The motion was carried.

3.5 Volunteer Services Report

Susan Jack noted that Volunteer Services is running extremely short staffed. With an advertisement in the Napanee Beaver and attendance at the Home & Leisure Show, it is hoped that recruitment will be helped.

3.6 Foundation Report

Adrienne Harris-Hale noted there is still an estimated \$400,000 of receipts to be submitted by the Hospital to the Foundation for the architectural and engineering planning work being done for the LTC Project.

3.7 Chief Executive Officer's Report

Further to the written report provided in the Board package, Wayne Coveyduck shared the following information:

3.7.1 Emergency Generator

The borrowed emergency generator is still on site. We have received the Logic Board and have programed it today. We hope that our generator will be back in order very soon. Judge Griffen thought that the article regarding the generosity of Doornekamp Construction was a great community builder.

3.7.2 LTC project

A meeting was held with MLTC on February 28, 2022. Hasmik Beglaryan (Project Manager) reviewed the next steps in the process. Templates for submission will be forthcoming. It was noted that a Public Consultation will be done via the Ministry. We will have to produce a Communication Plan also. Building permits will need to be sent to the MLTC. Discussion was held with regard to timing of approvals through the town and the impact it may have on the project. Wayne Coveyduck noted the magnitude of the project and that everything must fall into place in the next 4 months to secure funding from OFA.

3.7.3 OHA Board

An email was sent from the OHA advising that there are four (4) current vacancies for the OHA Board. There are specifications that included two (2) vacancies for Board members from institutions. Tracey Stuart will send the notification to all members.

3.8 Patient Family Advisory Council

Alice Carlson thanked everyone for the inclusion in the meeting. There was information to report at this time.



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Motion #8

Rationale: Normal Practice

Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Medical Advisory Committee, Governance Committee, Finance Committee, Volunteer Services, Foundation and the CEO.

Moved by: N. Clark
Seconded by: A. Carlson

The motion was carried.

4. **Other**

4.1 **Correspondence Received up to February 28, 2022**

There was nothing further to report for correspondence.

5. **New Business**

None

6. **Closed Session**

At 7:10 p.m., the Board moved into closed session.

Motion # 9/1

Rationale: Normal Practice

Motion: That the Board of Directors hereby moves into closed session.

Moved by: B. Clancey
Seconded by: G. Griffin

The motion was carried.

At 7:42 p.m., the Board rose from closed session.

Motion # 9/2

Rationale: Normal Practice

Motion: That the Board of Directors hereby rises from closed session.

Moved by: L. Francis
Seconded by: R. Paul

The motion was carried.

1. **Meeting Closing**

1.1 **Next Meeting**

The next regular meeting of the Board is scheduled for 6:30 p.m., on Tuesday, April 5, 2022.

1.2 **Adjournment**

The meeting was adjourned at 7:45 p.m.



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Motion #10

Rationale: Normal Practice

Motion: That the Board of Directors hereby adjourns their meeting at 17:45 p.m. on March 1, 2022.

Moved by: A. MacGregor

Seconded by: J. Uson

The motion was carried.