



# LENNOX & ADDINGTON COUNTY GENERAL HOSPITAL

## BOARD OF DIRECTORS

### MEETING MINUTES

January 12, 2021

Zoom Videoconference

A meeting of the Board of Directors of the Lennox & Addington County General Hospital was held via Zoom at 6:30 p.m. on January 12, 2021.

#### PRESENT:

<b>Board:</b>	Allan MacGregor (Chair)	Geoff Griffin
	Deb Lowry	Jamie Uson
	Michelle Smith	Dr. Kim Morrison
	Wayne Coveyduck	Dr. Crystal Gonu
	Norm Clark	Tracy Kent-Hillis
	Bob Clancey	Adrienne Harris-Hale
	Chris Seeley	Susan Jack
	Robert Paul	Alice Carlson
	Lori Francis	

#### REGRETS:

John Wise  
Colin Catt

<b>Staff in Attendance:</b>	Darlene Moore	Erin Brown
	Tracy Ringrose	Sheila Mabee (Recorder)

#### 1. Call to Order/Opening Remarks

The meeting was called to order at 6:31 p.m., by Allan MacGregor.

#### 2. Approval of the Agenda

The agenda was approved as circulated.

##### **Motion #1**

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby approves the agenda dated January 12, 2021.***

Moved by: Deb Lowry

Seconded by: Bob Clancey

**The motion was carried.**

#### 3. Conflict of Interest

The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.

#### 4. Minutes of the Previous Meeting

The minutes of the previous meeting were approved as circulated.

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### **Motion #2**

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated December 1, 2020.***

Moved by: Chris Seeley

Seconded by: Jamie Uson

**The motion was carried.**

## **5. Business Arising**

### **5.1 Regional Updates**

Allan MacGregor reported that the Chairs/Vice Chairs Forum (CVCF) had not met since the last update at the December 1, 2020 Board meeting.

Dr. Morrison provided the following update in relation to the FLA-OHT:

- The FLA-OHT held an “All Partners” meeting mid-December seeking feedback on the working group structure. Feedback was wrapped up in the Collaborative Decision-Making Agreement.
- In February, an inaugural meeting of the consolidated leadership structure will take place.
- Measures are being aligned with the quadruple aim (patient experience; cost/economy; provider experience; and population health) with an evaluation framework to ensure the OHT makes a difference in health care systems.
- Planning has switched gears into getting some of the work done to achieve the quadruple aim.

Wayne Coveyduck noted that the KHSC Board is planning for a zoom session with legal counsel on the topic of collaborative governance. This was thought to speak to the future of how we should be working together as a board of directors. As OHTs evolve, it is reasonable to assume that we should consider how we integrate with other community agencies. Further to that, Wayne asked David Pichora if it was possible for our Board to sit in on the event. David responded to highlight that the event was geared specifically to the KHSC Board. However, maybe in the future something similar could be organized for both Boards to participate.

Darlene Moore provided the following update regarding the status of the Regional HIS Project:

- HIS negotiations with the vendor have been going fairly well with the group currently working through some privacy issues with the vendor in relation to some of the software they offer. Troy Jones will be discussing this with Cerner directly.
- There is ongoing discussion regarding the cloud/cloud hosting and future services Cerner might be able to provide us. Our side is very adamant about not allowing patient information being shared externally.
- Future risk is being discussed, as is the additional scope of community partners being included (primary care, LTC, etc.).
- The CFOs are in the late stages of reviewing the Total Cost of Ownership (TCO) such that it can be presented within the next month for Hospital Boards to evaluate.
- Additionally, each of the Hospitals are reviewing offsetting costs to the regional project (local versus regional costs).

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- There was an inquiry about whether a good component was included which would address service management and dispute resolution, which there is.
- It was expected that information would flow to each of the Hospital Boards mid-February for a decision.

Wayne Coveyduck provided the following explanation in relation to the Cyber Insurance cost increase (+27%):

The rationale our insurer provided was that because our operational level of funding had exceeded our previous amount significantly therefore they assumed there was more activity. In reality, the increase was due to the change in external building ownership from the Foundation to the Hospital which drove the change. This should correct next year, and/or alternatively we can get additional quotes as a comparison.

### 6. Reports

#### 6.1 Quality Committee

Chris Seeley highlighted the minutes from the December 15, 2020 Quality Committee meeting, which were included in the Board meeting package.

#### 6.2 Medical Advisory Committee

Dr. Morrison highlighted the following from the December 10, 2020 Medical Advisory Committee meeting.

The quarterly Transfusion Committee reports were reviewed with excellent results. Additionally, the Medical Advisory Committee had a discussion about some COVID-related policies.

The Medical Advisory Committee reviewed the re-appointment applications to the LACGH Medical Staff for the following:

- Keith Gregoire – Consulting (Paediatrics)
- Jason Izard – Consulting (Urology)
- Thomas McGregor – Consulting (Urology)
- Robert Siemens – Consulting (Urology)
- Naji Touma – Consulting (Urology)

No concerns were noted by the MAC; therefore, the re-appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.



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#### Motion #3

*Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.*

***Motion: The Board of Directors hereby approves the following re-appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:***

- Keith Gregoire – Consulting (Paediatrics)
- Jason Izard – Consulting (Urology)
- Thomas McGregor – Consulting (Urology)
- Robert Siemens – Consulting (Urology)
- Naji Touma – Consulting (Urology)

Moved by: Geoff Griffin

Seconded by: Lori Francis

**The motion was carried.**

The Medical Advisory Committee reviewed the re-appointment applications, with the noted changes, to the LACGH Medical Staff for the following:

- Binyamin (Ben) Rokach - Active (Radiology) *updated procedures list for DI Department service expansion*

No concerns were noted by the MAC; therefore, the re-appointment applications, with the noted changes, were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

#### Motion #4

*Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.*

***Motion: The Board of Directors hereby approves the following appointment to the LACGH Medical Staff, with the noted change, as recommended by the Medical Advisory Committee:***

- Binyamin (Ben) Rokach - Active (Radiology) *updated procedures list for DI Department service expansion*

Moved by: Lori Francis

Seconded by: Norm Clark

**The motion was carried.**

The Medical Advisory Committee reviewed the appointment applications to the LACGH Medical Staff for the following:

- Vladislav Khokhotva – Consulting (General Surgery)
- Bethany Monteith - Consulting (Oncology)

No concerns were noted by the MAC; therefore, the appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

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### Motion #5

*Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.*

***Motion: The Board of Directors hereby approves the following appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:***

- *Vladislav Khokhotva – Consulting (General Surgery)*
- *Bethany Monteith - Consulting (Oncology)*

Moved by: Deb Lowry

Seconded by: Geoff Griffin

**The motion was carried.**

### 6.3 Volunteer Services

Susan Jack highlighted the following update from the Volunteer Services:

- Volunteers are moving forward with providing shoulder shrugs and lap blankets for the LTC residents.
- A donation in the amount of \$16,500 was provided to the LACGH Foundation to purchase 3 IV pumps.
- There have been a few application to volunteer at the Hospital.
- Other than that it has been pretty quiet.

### 6.4 Foundation Report

Adrienne Harris-Hale shared the following:

- The Catch-the-Ace lottery is still going. The Winter Campaign and Tribute Tree were both a success with the Tribute Tree bringing in its highest amount ever raised.
- There was one notable donation from L&A Mutual, which will be going towards a bed and a stretcher.
- As a reminder, the COVID-19 grant money needs to be disbursed by March 31, 2021.

### 6.5 Chief Executive Officer's Report

Further to the written report provided in the Board package, Wayne Coveyduck shared the following information:

- The Twin Peaks Motel has recently been sold, as have the two buildings on the corner of Bridge Street/Richmond Park. The buildings are known as Richmond Pharmacy & Medical Clinic, and the former Hospital-in-common Lab and Medical Clinic. The properties all sold for over asking.
- The Supportive Living project is on track for a late January / early February completion. Tracy Kent-Hillis is organized to take patients for March 1, 2021.
- There is a number of physician specialists who are interested in space at the Lenadco Complex. This is being explored as more space within the Hospital for clinical and administrative is needing to be sourced.
- Medigas is still interested in leasing space once the pandemic settles down. Ongwanada is looking to expand their leased space.

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- The Chemo expansion project should be completed by the end of January, early February.
- A sprinkler system flood, caused by a heat source from a Contractor company, within the clinic occurred late December. The source of the water was shut off and under control within 14 minutes with minimal service interruption. There was approximately \$20,000 in damages which the Contractor has agreed to reconcile.

### FLA-OHT CDMA

The Frontenac, Lennox & Addington Ontario Health Team (FLA-OHT) Collaborative Decision-Making Framework Agreement (CDMA) was shared on the screen for review. All OHTs are required by the Ministry to have a CDMA.

The FLA-OHT CDMA document is really a fit for purpose non-binding document which stipulates that over year one all partners agree to act in good faith, build trust and collaboration by coming together to engage in the process.

The checklist, which was shared as part of the CEOs report had a lot of good information in it. The CDMA document was reviewed to ensure the Board was content with having Wayne Coveyduck sign off on it.

### **Motion #6**

*Rationale: The Frontenac Lennox and Addington Ontario Health Team (FLA-OHT) has been designated as an "Ontario Health Team" by the Minister of Health, under the Connecting Ontario Act, 2019.*

*By signing the Collaborative Decision-Making Agreement (CDMA), the organizations ("Team Members") agree to work together to achieve the shared objective of providing a continuum of integrated and coordinated care and support services to the persons to whom they provide care and services ("Shared Objective").*

*CDMAs are arrangements that enable leaders from multiple organizations to successfully engage in deliberative, consensus-oriented, collective decision-making to achieve shared goals, future accountabilities and opportunities for improving patient care.*

*OHTs are required to establish CDMAs as a priority in order to deliver on Year-1 expectations, advance pandemic planning and response and lay the foundation for maturation toward a single framework for fiscal and clinical accountability in future years.*

*The purpose of this CDMA is to:*

- *Set out how the Team Members will work together as an FLA-OHT to achieve the Shared Objective; and*
- *Establish a Collaboration Council ("Transitional Leadership Collaborative") and other organizational structures to enable the work of Team Members to achieve the Shared Objective.*

*This CDMA is NOT intended to create any contractual or legally enforceable obligation on members of the OHT, including CEOs, Board chairs, officers, employees or anyone else. Independent governance authority of Boards of Directors or other governing bodies of any potential OHT member shall remain unfettered.*

***Motion: That the LACGH Board of Directors hereby endorses sign-off of the Frontenac Lennox and Addington Ontario Health Team (FLA-OHT) Collaborative Decision-Making Agreement (CDMA).***

Moved by: Geoff Griffin

Seconded by: Deb Lowry

**The motion was carried.**

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### **Motion #7**

*Rationale: Normal Practice*

***Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Medical Advisory Committee, Volunteer Services, Foundation and the CEO.***

Moved by: Norm Clark

Seconded by: Bob Clancey

**The motion was carried.**

### **7. Correspondence Received up to January 6, 2021**

There was nothing further to report for correspondence.

### **8. New Business – none.**

### **9. Next Meeting**

The next regular meeting of the Board is scheduled for 6:30 p.m., on Tuesday February 2, 2021.

### **10. Adjournment**

The meeting was adjourned at 7:28 p.m.

### **Motion #8**

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby adjourns their meeting at 7:28 p.m. on January 12, 2021.***

Moved by: Bob Clancey

Seconded by: Lori Francis

**The motion was carried.**