

LENNOX & ADDINGTON COUNTY GENERAL HOSPITAL



BOARD OF DIRECTORS MEETING MINUTES

October 6, 2020

Zoom Videoconference | Airhart Conference Room

A meeting of the Board of Directors of the Lennox & Addington County General Hospital was held in the Airhart Conference Room and via Zoom at 6:30 p.m. on October 6, 2020.

PRESENT:

Board:	Allan MacGregor (Chair)	Jamie Uson
	Deb Lowry	Dr. Kim Morrison
	Wayne Coveyduck	Dr. Crystal Gonu
	Bob Clancey	Tracy Kent-Hillis
	Robert Paul	Adrienne Harris-Hale
	Lori Francis	Susan Jack
	Geoff Griffin	

REGRETS:

	Chris Seeley	Norm Clark
	Michelle Smith	John Wise
Staff in Attendance:	Darlene Moore	Colin Catt
	Tracy Ringrose	AK Sharma
	Erin Brown	Sheila Mabee (Recorder)

1. Call to Order/Opening Remarks

The meeting was called to order at 6:30 p.m., by Allan MacGregor.

Wayne Coveyduck introduced AK Sharma who was in attendance at the meeting. AK is the new Projects Manager for the Hospital, who comes to us from Queen's University. AK has a Master's degree in engineering with experience in both civil and structural engineering. Additionally, AK has proven knowledge of PMBOK (PMP Certification) and experience in engineering design and construction. Both areas will be of benefit going forward, particularly if we get the green light on building a LTC centre.

2. Approval of the Agenda

The agenda was approved as circulated.

Motion #1

Rationale: Normal Practice

Motion: That the Board of Directors hereby approves the agenda dated October 6, 2020.

Moved by: Deb Lowry

Seconded by: Lori Francis

The motion was carried.

3. Conflict of Interest

The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.

4. Minutes of the Previous Meeting

The minutes of the previous meeting were approved as circulated.

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Motion #2

Rationale: Normal Practice

Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated September 8, 2020.

Moved by: Bob Clancey

Seconded by: Robert Paul

The motion was carried.

5. Business Arising

5.1 Regional Updates

Allan MacGregor reported that the Chairs/Vice Chairs Forum (CVCF) has not met since the last Board meeting. It has been some time since the group last met.

FLA-OHT Application Update

Dr. Morrison shared that the FLA-OHT application was submitted to the Ministry on September 18, 2020. The Ministry was quite rapid in getting back to the group to touch base about the content of the submission. The intent of the call seemed to be to go over the application and see if it was actually written by the group or if someone was hired to write the submission. Feedback was generally positive. They were pleasantly surprised that 100+ primary care providers had signed off on the submission. There was very positive and good feedback from Richard Stillwell and Kerry Stewart, the patient/family advisors. Laurel Claus-Johnson, the Indigenous representative spoke quite freely about the experience thus far. The Ministry has said they will get back to the group by October 19 to advise if the application is approved to move forward.

Regional HIS Project Update

Darlene Moore noted that the Negotiations Team has been meeting weekly. Monday meetings are prep days for the Thursday T/C with the vendor. To date, they have had a few good sessions with the vendor. There is another call planned for this Thursday. Based on her experience, things are moving along quite quickly.

Darlene also noted that she and Tracy Ringrose have been meeting with another regional group to look at back office items with discussions on how to work with the region more (finance, payroll, scheduling).

The Privacy group has been making good headway. Colin Catt sits on the Committee and work is reportedly progressing nicely.

Tracy Kent-Hillis reported that the Steering Committee has been meeting less frequently to allow for some of the other important work to get done. No gaps have been identified so far.

Dr. Morrison noted that the Advisory Committee has spoken a bit about how this will connect with primary care. There is a fair bit of work which would need to be undertaken. Colin Catt very eloquently pointed out that an integrated system and being part of the EMR makes for a more collaborative and integrated work flow. They are trying to look at this keeping in mind the OHT piece. Migration integration and cost will need to be determined. It was also noted that the local primary care office bidirectional database is in the process of migrating into one database. This would be one more reason for LACGH to be the first "out of the gate" to launch the new HIS with Cerner.

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Wayne Coveyduck highlighted that at the CEO level there is discussions regarding the HIS and a number of community groups are under the impression that they will by default get the system to run in their offices. It was important, for Board reference, to remember and understand that this is a Hospital-based project, with the Hospitals paying for the system. Once you start adding up the cost(s) for the additional modules (mental health module, LTC module, rehab modules, etc.) for 86+ interested parties/community agencies, it becomes very costly.

Pandemic Payments

Wayne Coveyduck shared that there has been a number of correspondence and reporting activities for pandemic-related payments (staff pandemic pay, physician pandemic pay, hospital operating costs, operating assessment centres, etc.). In many instances, payment from the Ministry of Health has been slow in coming.

There has also been a recent announcement related to the allocation of additional wait time funding to incentivize organizations to get the surgical backlog cleared up. A significant amount of money is being allocated. Upon review, it does not appear there is much opportunity for us to be able to jump on this. It is temporary funding and by the time investments are made in capital and start-up this incentive may be over.

6. Reports

6.1 Quality Committee

In absence of Chris Seeley, Lori Francis highlighted the following from the September 15, 2020 Quality Committee meeting:

- Accreditation is still on track for this coming June with a Plan A (auditors proceeding as per normal) and a Plan B (hybrid model of combined virtual with onsite when it is deemed safe to come in person). Erin noted that we do not become accredited until Accreditation Canada completes their on-site portion. Any delay would be known within the next few months. Accreditation Canada are just completing their first hybrid visit now and should have lessons learned after this experience.
- The Committee reviewed and approved their Terms of Reference.
- Leann Baird attended the meeting to discuss the electrostatic machine from an infection control perspective.

6.2 Volunteer Services

Susan Jack reported that the Volunteers are still at home. With positive COVID-19 case numbers on the rise, it is felt that this would likely to continue for some time yet. The Volunteers will be working with the Foundation on the next *Catch the Ace* promo. More will be known on this front, once the Executive meet.

Susan mentioned the possibility of providing some comfort to the longer stay patients who may not have a lot of family/support person contact. It was suggested that Volunteers may be able to speak to these patients over the phone or tablet. Details would need to be ironed out with Tracy Kent-Hillis and the Hospital Administration.

6.3 Medical Advisory Committee

Dr. Morrison highlighted the following from the September 10, 2020 Medical Advisory Committee meeting:

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The Medical Advisory Committee spent a significant amount of time reviewing reports from pharmacy and medication/formulary changes.

The Medical Advisory Committee has had some initial discussions around delineations of privileges. Some of the larger centres have moved away from specific lists of approved procedures to a “working within your scope of practice” methodology for the departments of family medicine, ER, general internal medicine and anesthesia. Further discussion on specific wording and what this will look like, is planned for the next meeting and will come to the Board in November.

The Medical Advisory Committee reviewed the re-appointment applications to the LACGH Medical Staff for the following:

- Doug Barton – Active (Emergency Medicine)
- Jeffrey Dawson - Active (Emergency Medicine)
- Basia Farnell – Active (Emergency with Family Medicine)
- Jennifer Hacking – Active (Emergency Medicine)
- Joy Hataley – Active (Emergency Medicine)
- Matthew Martin – Active (Emergency Medicine)
- Madeline Morris – Active (Emergency Medicine)
- John P Raleigh – Active (Emergency Medicine)
- Logan Seaman - Locum Tenens (Emergency with Family Medicine)
- Mark Waldron – Active (Emergency Medicine)
- Irene Zouros - Courtesy with Admitting (Emergency Medicine)
- Jeffrey Ames - Locum Tenens (Internal Medicine)
- Benjamin Chen – Active (Internal Medicine)
- Heather Johnson - Locum Tenens (Internal Medicine)
- Nicola Matthews – Active (Internal Medicine)
- Madelaine Wernham – Associate (Internal Medicine)
- Joseph Campbell – Consulting (Cardiology)
- John Matthews – Consulting (Hematology)
- Matthew Mercier – Consulting (Neurology)
- Jocelyn Garland – Consulting (Nephrology)
- Rachel Holden – Consulting (Nephrology)
- David Holland - Consulting (Nephrology)
- Eduard Iliescu - Consulting (Nephrology)
- Mohammad Shamseddin – Consulting (Nephrology)
- Samuel Silver – Consulting (Nephrology)
- Christine White – Consulting (Nephrology)
- Karen Yeates – Consulting (Nephrology)
- Natasha Satkunam – Consulting (Oncology)

No concerns were noted by the MAC; therefore, the re-appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

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Motion #3

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following re-appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- Doug Barton – Active (Emergency Medicine)
- Jeffrey Dawson - Active (Emergency Medicine)
- Basia Farnell – Active (Emergency with Family Medicine)
- Jennifer Hacking – Active (Emergency Medicine)
- Joy Hataley – Active (Emergency Medicine)
- Matthew Martin – Active (Emergency Medicine)
- Madeline Morris – Active (Emergency Medicine)
- John P Raleigh – Active (Emergency Medicine)
- Logan Seaman - Locum Tenens (Emergency with Family Medicine)
- Mark Waldron – Active (Emergency Medicine)
- Irene Zouros - Courtesy with Admitting (Emergency Medicine)
- Jeffrey Ames - Locum Tenens (Internal Medicine)
- Benjamin Chen – Active (Internal Medicine)
- Heather Johnson - Locum Tenens (Internal Medicine)
- Nicola Matthews – Active (Internal Medicine)
- Madelaine Wernham – Associate (Internal Medicine)
- Joseph Campbell – Consulting (Cardiology)
- John Matthews – Consulting (Hematology)
- Matthew Mercier – Consulting (Neurology)
- Jocelyn Garland – Consulting (Nephrology)
- Rachel Holden – Consulting (Nephrology)
- David Holland - Consulting (Nephrology)
- Eduard Iliescu - Consulting (Nephrology)
- Mohammad Shamseddin – Consulting (Nephrology)
- Samuel Silver – Consulting (Nephrology)
- Christine White – Consulting (Nephrology)
- Karen Yeates – Consulting (Nephrology)
- Natasha Satkunam – Consulting (Oncology)

Moved by: Geoff Griffin

Seconded by: Deb Lowry

The motion was carried.

The Medical Advisory Committee reviewed the re-appointment applications, with the noted changes, to the LACGH Medical Staff for the following:

- Tatiana Viaznikova - Active (Emergency) *change to Active from Courtesy with primary Emergency (removal of FM)*
- Zachary Warren - Active (Emergency) *change to Active from Courtesy*
- Craig Simpson – Courtesy with Admitting (Emergency) *change to Courtesy from Active*

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No concerns were noted by the MAC; therefore, the re-appointment applications, with the noted changes, were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #4

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following appointment to the LACGH Medical Staff, with the noted change, as recommended by the Medical Advisory Committee:

- *Tatiana Viaznikova - Active (Emergency) change to Active from Courtesy with primary Emergency (removal of Family Medicine)*
- *Zachary Warren - Active (Emergency) change to Active from Courtesy*
- *Craig Simpson – Courtesy with Admitting (Emergency) change to Courtesy from Active*

Moved by: Lori Francis

Seconded by: Jamie Uson

The motion was carried.

The Medical Advisory Committee reviewed the appointment applications to the LACGH Medical Staff for the following:

- Shaila Merchant - Locum Tenens (General Surgery)
- Yunhoo Rufina Kim - Locum Tenens (Family Medicine)
- Niteeshan Singaram – Associate (Family Medicine)
- Christy Stephenson - Locum Tenens (Family Medicine with Emergency)
- Robert Christopher Doiron – Consulting (Urology)
- Marie-Andree Harvey – Consulting (Gynaecology with Urology)

Dr. Morrison highlighted that Dr. Singaram is the new family physician who is replacing Dr. Reynolds in his Deseronto family medicine practice, upon his retirement.

No concerns were noted by the MAC; therefore, the appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #5

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- Shaila Merchant - Locum Tenens (General Surgery)
- Yunhoo Rufina Kim - Locum Tenens (Family Medicine)
- Niteeshan Singaram – Associate (Family Medicine)
- Christy Stephenson - Locum Tenens (Family Medicine with Emergency)
- Robert Christopher Doiron – Consulting (Urology)

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- Marie-Andree Harvey – Consulting (Gynaecology with Urology)

Moved by: Geoff Griffin

Seconded by: Robert Paul

The motion was carried.

6.4 Governance Committee

Deb Lowry highlighted the following from the September 17, 2020 Governance Committee meeting:

- The lengthy report was included in the Board meeting package.
- The Committee reviewed the Committee Structure and noted no changes this year, with the exception of the new ex-officio members being added.
- The *Statement of Roles and Responsibilities of the Board* document was reviewed with no changes.
- Position descriptions were updated with minor edits.
- Education session planning was discussed in detail. The notion of having a mini retreat was discussed for November to assist the Senior Team with the Strategic Plan. More to come on this.
- The Board discussed the accreditation self-assessment action plan as it relates to the section speaking to “*the governing body includes clients as members, where possible*” with the action/evidence listed as “*the governance committee to consider inclusion of Indigenous representation on the Board*”. At the Governance Committee meeting it was suggested to also be inclusive of other community populations, however, wording changes would/should be carefully thought out, so as to continue to build bridges with our neighbouring Indigenous population.

A number of motions from the Governance Committee meeting for Board consideration are as follows.

Motion #6

Rationale: As part of their Work Plan, the Governance Committee is required to review and make updates to the Board of Directors Work Plan.

Motion: That the Board of Directors hereby approves the 2020-21 Board Work Plan, as recommended by the Governance Committee.

Moved by: Jamie Uson

Seconded by: Robert Paul

The motion was carried.

Position descriptions were updated, as circulated in the meeting package, with the following changes to note as a summary:

- More gender neutral terminology;
- Chief Executive Officer updated to President & CEO;
- Removal of midwifery and SECHEF from the Chief of Staff; and
- Director term updated to 15 years from the previous 12 year maximum.



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No concerns were noted by the Board; therefore the position description changes were approved.

Motion #7

Rationale: The Governance Committee, as part of their work plan, is required to review the Board and Officer Position descriptions.

Motion: That the Board of Directors approves the following position descriptions, as recommended by the Governance Committee:

- Board Director – *with changes*
- Chair – *with changes*
- Vice Chair – *with changes*
- Treasurer
- President & CEO – *with changes*
- Chief of Staff – *with changes*

Moved by: Geoff Griffin

Seconded by: Lori Francis

The motion was carried.

The 2020 Board Accountability Statement was updated to reflect the split from MOHLTC to the Ministry of Health / Ministry of Long-Term Care; and the change from SE LHIN to LHIN and Ontario Health.

No concerns were noted by the Board; therefore the changes to the 2020 Board Accountability Statement were approved.

Motion #8

Rationale: The Guide to Good Governance recommends that Hospitals develop a Board Accountability Statement for viewing by the public. As part of the Governance Committee's work plan, this Statement gets reviewed on an annual basis.

Motion: That the Board of Directors hereby approves the updated Board Accountability Statement, as recommended by the Governance Committee.

Moved by: Robert Paul

Seconded by: Bob Clancey

The motion was carried.

6.5 Ethics Committee

Tracy Kent-Hillis reported the following highlights from the September 23, 2020 Ethics Committee meeting:

- There was lots of discussion associated with the COVID-19 pandemic and LTC related to COVID.
- An article was included with the meeting package for Committee reflection in relation to ethics and the pandemic.
- The draft provincial triage guidelines was discussed, including the rationing of resources in health care, should a second wave come to fruition.

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- Dr. David Campbell, Ethicist, provided an education session on harm reduction. This approach to care will be looked at further for adaption and adoption at LACGH.
- In November there will be educational offerings will be circulated for virtual attendance as part of National Health Ethics Week.

6.6 Finance Committee

Lori Francis, in absence of Michelle Smith, reviewed the following from the September 29, 2020 Finance Committee meeting:

6.6.1 April, May, and June 2020 Financial Statements and Cheque List

The Finance Committee reviewed the April 2020, May 2020 and June 2020 financial statements and cheque list which totaled \$10,489,532.85. The Finance Committee recommends approval to the Board.

Motion #9

Rationale: Normal Practice.

Motion: The Board of Directors hereby approves the following, as recommended by the Finance Committee:

- April 2020 Financial Statements.
- May 2020 Financial Statements.
- June 2020 Financial Statements.
- June 2020 Cheque List totaling \$10,489,532.85.

Moved by: Deb Lowry

Seconded by: Robert Paul

The motion was carried.

6.6.2 July and August 2020 Financial Statements and Cheque List

The Finance Committee reviewed the July 2020 and August 2020 Financial Statements and Cheque List which totaled \$1,889,925.41. No concerns were noted by the Finance Committee or the Board.

Motion #10

Rationale: Normal Practice.

Motion: The Board of Directors hereby approves the following, as recommended by the Finance Committee:

- July 2020 Financial Statements;
- August 2020 Financial Statements;
- August 2020 Cheque List totaling \$1,889,925.41.

Moved by: Geoff Griffin

Seconded by: Deb Lowry

The motion was carried.

6.6.3 Operating Budget Adjustment

The Finance Committee reviewed a request for the allocation of \$27,973.89 towards the purchase of an additional allotment of Tamiflu. No concerns were noted by the Finance Committee or the Board.

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Motion #11

Rationale: Normal Practice.

Motion: The Board of Directors hereby approves the operating budget adjustment to procure additional Osetamivir (Tamiflu) as a total cost of \$27,973.89, as recommended by the Finance Committee.

Moved by: Robert Paul

Seconded by: Jamie Uson

The motion was carried.

6.6.4 Building Renovations

The Finance Committee reviewed a request to consider a renovation at the Westdale Complex, which would include adding a second floor above the Auditorium. Based on a feasibility study, the renovation would cost \$400,000 to complete including the materials. Once completed the second floor could be used as a retail rental.

Wayne Coveyduck noted that this project would not start until the Supported Living buildout currently under construction at the Lenadco Complex, is completed (estimated timeline was roughly January/February 2021) and is intended to keep the construction crew whole (while we await word on some element of LTC from the Ministry). Additionally, this would generate more revenue for the Westdale Complex.

Since the Finance Committee met, there has been additional complexity to the situation. With the colder weather coming and some flow issues identified with the current set up at Lenadco, COVID Assessment Centre (AC) is needing to change course and relocate. It was thought that, in working with the Town of Greater Napanee, a solution was set with the AC planned to move to the Strathcona Paper Centre, as suggested and offered by the Mayor. The work crew had moved forward and almost completed the temporary structures to house the AC, when the Town asked to halt progress so the planning department could get involved. It was determined, and with the cold weather imminently upon us, that progress could not be halted or delayed in any fashion to await review and approval by the Town. Plan B was to look at the agricultural society land along with the fair grounds. That would also require the planning department involvement and potentially be delayed into the colder months.

Therefore, after careful consideration and consultation with the clinical folks, the Westdale Complex was determined to be the next best plausible option. With the move to booked only appointments, the traffic is minimized. The Bridge Street entrance could be utilized as the input line which would flow around the west side of the building for a drive through ending at the swabbing site located at the east side of the Complex. A temporary structure would need to be assembled for the swabbing team to be protected from the elements, while still ensuring that cars can drive through. Additionally, the Westdale Complex's southern most rooms (on the other side of the hall to the Auditorium) would be utilized for 4-5 staff (not only for necessary warmth, but also for taking calls and booking appointments, acquisitioning the necessary swabs) as well as by a physician who would be stationed at the AC to provide further assessment (oxygen saturation levels, and other monitoring) for those patients who appear "sicker". Those "sicker" patients would be brought in for further assessment by a physician.

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AK has assessed the integrity of coming off of the building with a canopy so as a car can drive through, while also keeping the elements off of staff doing the swabbing. It is doable. We are trying to be reasonable and economical in what we are providing, while offering a safe environment for staff and patients.

The Board discussed the use of a trailer as opposed to the above proposal. If it is a clean/dirty issue, this can be explored further. Keeping in mind that the timing of additional planning and any delays puts us into time with the risk of staff encountering more foul weather and being exposed to the elements.

Having the AC at Westdale provides us with more control. We may need to go to the County about traffic flow, however this is thought to be temporary in nature, with the temporary structure being fabricated quickly and safely.

Wayne noted that the second floor renovation would not commence until the Supportive Living is close to being completed, and a review of the Assessment Centre and the future of COVID related activity as it evolves.

Motion #12

Rationale: Significant financial investment in building development/project costs, requires the review and consideration of the Finance Committee and the Board of Directors.

Motion: The Board of Directors hereby approves Wayne Coveyduck to proceed with adding the second floor above the Westdale Auditorium, based on a feasibility study of work estimated at \$400,000 (labour and materials).

Moved by: Deb Lowry

Seconded by: Robert Paul

The motion was carried.

6.7 Foundation Report

Further to her written report circulated with the meeting package, Adrienne Harris-Hale noted the following:

- The Foundation's Catch the Ace promo went quite well, until the third week where the Ace was caught. It worked out well for the individual who caught the Ace who won approximately \$3,000. Another iteration of this promo is in the process of approvals by Ontario Gaming; it was hoped by November 20th the promo could resume.
- The Smile Cookie campaign did extremely well with 2020 being the best year to date. Unofficial tallies had cookie sales generating \$19,427! Special thanks were offered to staff who helped decorate and/or bought cookies.
- Due to the ongoing pandemic restrictions, the Foundation has made the difficult decision to cancel the February 2021 Gala. They are trying to think of some events that can be done within the scope of the government restrictions.

6.8 Chief Executive Officer's Report

Further to the written report provided in the Board package, Wayne Coveyduck shared the following information:

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Long-Term Care Bed Application – Update

Wayne reported he had a conference call with the Ministry related to our LTC bed application. They were inquiring about the ratio of basic and private beds (our submitted ratio was 45% - 55% private on the initial application; and 48.3% on the secondary application).

Because the Ministry really seems to be pushing this, Wayne spoke with Allan as we were asked to get right back to them. It was felt that, if we said no and we don't do it, we risk the potential for the Ministry to say no to our application altogether.

What this means is, 25 years out we would lose a bit of money. It will also mean that there are more basic rooms for the community to afford.

The LTC bed build would need to be financed. Jamie Uson offered his assistance to Wayne for the financing piece, as it was a large sum of money amortized over a long period of time. We do not see any money from the Ministry until the first patient is in a bed.

The Board discussed ownership and the benefits to building a separate corporation. The senior team is looking at the business proposition. There are financial and labour complexities related to two entities versus one or 2 corporations versus a single corporation.

Supportive Living Project – LHIN Funding Update

Wayne highlighted a conversation he and Tracy Kent-Hillis had with the LHIN about the Supportive Living operating funds being allocated towards the Supportive Living Development.

Originally, we proposed building 28 Assisted Living beds. In negotiating with the LHIN, we were told if they were to provide support for the project, we needed reduce the number of beds and add kitchens to each of the spaces. This drove down the number of beds we could build to 20 Supportive Living spaces.

We sent a confirmation letter 2 years ago to Cynthia Martineau telling her this. Then Paul Huras confirmed, via a letter, that we had financial support.

Most recently, the LHIN sent us a base funding letter for 21 Assisted Living spaces, prorated September 1-March 31, 2021. Wayne corrected (to 20 Supportive) and initialed the error(s) and we signed it back.

Steve Goetz felt that there was a problem with the agreement. When Wayne and Tracy Kent-Hillis met with all of the LHIN folks, they told them about all of the previous correspondence. That correspondence has been resent to all of those on the teleconference. It is now felt that all is good from their perspective. They resent the corrected funding letter for us to signback.

It was hoped that this funding could be used this year for startup and up staffing.

Deb Lowry highlighted that a few Board members had toured the completed units just prior to the Board meeting, reporting that the work was very impressive.

Chief of ER – Request

Wayne brought forward a request from Chief of ER who was looking to have a couple of extra negative pressure rooms added to the ER. Current count hospital-wide is 3 rooms.

With the current design, it has been determined that this is going to be hard to do, and will be quite disruptive to the ER department. Initial cost estimates are at \$40k each.

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AK Sharma did some checking into COVID-related money in capital and offered to make application to see if this could be funded.

Insurance Flood Claim – Update

Wayne updated that talks continue with our Insurer for reimbursement for our flood claim. We are now incurring interest in equipment purchased.

The Insurance agent promised an e-transfer by Thursday October 8, 2020 in the amount of about \$400k of about \$900k.

Foundation Board Member Retirement – Request

Wayne shared that he just learned today that Lee Roy Wannamaker had retired from the Foundation Board after 25 years. Lee Roy has been a huge supporter of the hospital, a wonderful leader who was involved in the Foundation solely to help the Hospital be a better place in the community.

Wayne wondered, if the Board felt it appropriate, if we could send him a letter and some sort of commendation from the hospital. The Board wholeheartedly agreed.

Wayne will work with Allan MacGregor and Robert Paul to craft a letter and anyone else who would like to help.

Motion #13

Rationale: Normal Practice

Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Volunteer Services, Medical Advisory Committee, Governance Committee, Ethics Committee, Finance Committee, Foundation and the CEO.

Moved by: Lori Francis

Seconded by: Geoff Griffin

The motion was carried.

7. Correspondence Received up to September 30, 2020

There was nothing further to report for correspondence.

8. New Business

8.1 Annual Director Declaration and Consent Forms

Allan MacGregor highlighted that the annual Declaration & Consent forms had been circulated in the meeting package for completion. As a reminder, all of the related policies to be familiar with are located within the Board Portal. Disclosure of representation(s) on other Boards, while they may or may not be in conflict of interest, was strongly encouraged (with examples provided).

The Board members were asked to submit the completed forms to Sheila Mabee as soon as possible.

8.2 Use of Westdale for Community Events

The use of the Westdale Auditorium by community members has been, in the past, discouraged. This meeting space is intended for internal use and is not intended to take away from the event rental space that is offered elsewhere in the community.

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With the imminent move of the Assessment Centre (AC) to the Strathcona Paper Centre (SPC), the County required a space to house their shuffleboard and daycare spaces. With our agreement to do so, SOS also shared their interest in use of the space.

Now that the AC is not moving to the SPC, together with the upcoming construction slotted to take place above the space, this is/will be, a non-issue.

9. Next Meeting

The next regular meeting of the Board is scheduled for 6:30 p.m., on November 3, 2020.

10. Adjournment

The meeting was adjourned at 8:10 p.m.

Motion #14

Rationale: Normal Practice

Motion: That the Board of Directors hereby adjourns their meeting at 8:10 p.m. on October 6, 2020.

Moved by: Bob Clancey

Seconded by: Jamie Uson

The motion was carried.