



**LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL
MAINTENANCE DEPARTMENT**

SEALED TENDERS FOR WINTER MAINTENANCE

I, _____, on behalf of _____ hereinafter referred to as "General Contractor ", agree to provide equipment, manpower, and material to the Lennox and Addington County General Hospital, at 8 Richmond Park Drive, Westdale Complex, at 12 Richmond Park Drive and Lenadco Complex, at 310 Bridge Street West, Napanee Ontario, for Winter Maintenance.

*** Contract Period ***

The contract will be for (2) two years, from November 15th, 2020 until April 30th, 2022. The tender must show all costs related to the tender over the term of the contract. Contract may be extended for one year upon agreement of both parties.

*** Damage Claims ***

The General Contractor will be responsible for all damages caused by its employees, agents, any person employed by the General Contractor, under its control, arising from the execution of the work by reason of existence, location, condition of work, any materials, plant or machinery, used thereon or therein, or which may happen by reason of their failure for those for whom they are responsible, to do or perform any or all of the several acts required to be done, by them under the contract, and agrees to hold the hospital safe and harmless from any such claims by third parties, including any legal cost incurred by the hospital in connection therewith on a solicitor/client basis. The hospital shall have the right to retain out of any monies payable to the General Contractor under this contract the total amount outstanding for all damage claims by third parties arising out of this which has not been settled by the General Contractor or its insurers. A claim has been settled if a payment has been made to and accepted by the claimant and a complete release obtained from it, or if the claim has been fully investigated, and a complete denial of liability has been made to the compliant.

If the successful General Contractor shall fail, neglect or refuse at any time to perform the duties of winter maintenance for the hospital as specified within this document, then the hospital shall be and is hereby empowered forthwith to procure winter maintenance elsewhere, and to charge all cost thereby incurred to the General Contractor as liquidated damages and to deduct the same from the monies due, or become due to the successful General Contractor.

*** General Terms And Conditions ***

The right to open proposals privately, to reject any or all proposals, to waive informalities, or to accept any proposal or part thereof, as most satisfactory in the opinion of the hospital is expressly reserved by the hospital without liability on the part of the hospital. The hospital wishes to stress that issuance of this request for proposal does not imply that the hospital is obliged to award a contract resulting from the lowest or any proposal submitted.

*** Liability Insurance ***

The General Contractor shall provide proof and maintain insurance and pay such assessments as will protect them and the hospital from claims under Worker's Compensation Acts and from other claims for damages or personal injury, including death and from claims for property damage may arise from operations under this contract including A) Comprehensive public liability and property damage insurance providing coverage up to \$2,000,000.00 (two million) inclusive against liability for bodily injury or death on an occurrence basis or damage to property. B) Automotive insurance for public liability and property damage providing coverage up to \$2,000,000.00 (two million) inclusive for each accident, on owned , non owned or hired vehicles. C) The General Contractor is required to provide a copy of their WSIB Clearance Certificate.



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

* Schedule of Work *

The General Contractor understands a continuity of service must be provided regardless of equipment and manpower failure. The General Contractor understands the equipment and operator(s) shall be available **24 (twenty-four) hours a day, 7 (seven) days a week** , from November 15th, 2020 until April 30th, 2021, and again from November 14th, 2021 until April 30th, 2022. The equipment operator(s) will be available by telephone and ready for work within 1/2 (one half) hour from being called. Time to be charged as working hours commences when the equipment and operator(s) arrive on site and winter maintenance begins. The contractor will provide the hospital with an emergency call number.

HOSPITAL SITE: The following areas must be cleared, sanded and salted prior to 5:00am each day and maintained 24 hours; the Ambulance Bay driveways, all parking lots., all entrances with priority to front Lobby entrance, ER entrance and Clinics entrance. All exterior sidewalks to be maintained continuously after critical areas completed.

WESTDALE SITE: Dialysis Unit parking lot and all dialysis entrances cleared/sanded to surface prior to 6:30 am. SOS parking lot and entrances cleared/sanded to surface prior to 7:00 am. East parking lot to be maintained continuously after critical areas completed. All exterior sidewalks to be maintained continuously after critical areas completed.

LENADCO SITE: All perimeter parking lots and entrances cleared/sanded to surface prior to 7:00 am. All exterior sidewalks to be maintained continuously after critical areas completed.

* Terms of Payment *

Payment options are to be identified. Invoice will be payable 30 (thirty) days from the date of receipt. Any alternative payment terms are to be stated clearly in the Request for Proposal and will be considered in the evaluation of the proposal.

* Acceptance *

The hospital reserves the right to award or reject any proposals in whole or in part. No liability shall accrue to the hospital for its decision in this regard. The hospital will verbally advise the successful General Contractor. Unsuccessful General Contractors will be notified in writing. It is not the policy of the hospital to reveal pricing of the successful award.

To be considered, this Request for Proposal must be sealed in an envelope and clearly marked

" Winter Maintenance "

Deliver to the Information Desk at Lennox and Addington County General Hospital, 8 Richmond Park Drive, Napanee, Ontario, K7R 2Z4

Prior to 4:00 p.m., Local Time, Friday October 9, 2020

Enclose with proposal: Insurance Coverage, WSIB Clearance Certificate, Listing of equipment to be used with hourly rate including operator.

Having examined the Request for Proposal, we offer to furnish all labor, equipment and materials necessary for the prices stated herein in lawful money of Canada in accordance with the contract documents and requirements.

Company Name _____

Address _____

City, Province, Postal Code _____

Owner Name Title _____

Phone (613) _____ Fax (613) _____ email _____

Signature _____ Date _____