



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

MINUTES BOARD OF DIRECTORS

November 10, 2015
Airhart Conference Room

A meeting of the Board of Directors of the Lennox and Addington County General Hospital was held in the Airhart Conference Room at 6:30 p.m. on November 10, 2015.

PRESENT:

| | |
|----------------------------------|-------------------|
| Board: Peggy Rice (Chair) | Dr. Kim Morrison |
| Chris Seeley | Cathie Vick |
| Judge Geoff Griffin | Tony Brazda |
| Robert Paul | Deb Lowry |
| Wayne Coveyduck | Michelle Smith |
| Allan MacGregor | Tracy Kent-Hillis |

Staff in attendance: Gert Switzer
Nancy Manion
Sheila Mabee (Recorder)

| | |
|----------------------------|------------------|
| REGRETS: Eric Smith | Shari Sampson |
| Dr. Mark Waldron | Elaine Stillwell |
| Norm Clark | Bob Clancey |

1. Call to Order/Opening Remarks

The meeting was called to order at 6:30 p.m. by Peggy Rice. The Chair took a moment to extend congratulations to Robert Paul who was selected as the first recipient of the Don Hogarth Memorial Award for his service and volunteerism. Peggy directed the Board members to read the article included in their packages for more details.

2. Approval of the Agenda

The agenda was approved as circulated.

Motion 1

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the agenda of November 10, 2015.

Moved by: Geoff Griffin
Seconded by: Chris Seeley

The motion was carried.

3. Conflict of Interest

The Chair inquired if any member of the Board wished to declare a conflict of interest based on items identified in the Agenda. There were no identified conflicts of interest.



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4. Minutes of Previous Meetings

The minutes of October 6, 2015 were reviewed and no changes were noted.

Motion 2

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the minutes of the previous meetings dated October 6, 2015.

Moved by: Geoff Griffin

Seconded by: Chris Seeley

The motion was carried.

5. Business Arising

5.1 Health Care Tomorrow Update

Peggy noted that there was a Chair/ Vice Chair teleconference meeting last week. Tony Weeks spoke on behalf of SECHEF. Any questions that come from Boards are to be channeled through their CEO to SECHEF; the questions will be collected and go back to the Chair / Vice Chair meeting the next month. There was a request to have the Board Chairs assist with planning their Agenda. Peggy noted that some concern was expressed regarding the budget and management of the budget. The Chair/ Vice Chair working group is looking to have quarterly meetings to include Board members with the first planned for January 2016.

Nancy reported that we have two new RPAC member volunteers, Alice Carlson and Richard Stillwell.

Wayne reported about an article, "*LHIN asks for restructuring cash*", dated September 28, 2015, in the Belleville Intelligencer. Huras said the LHIN has formed a project secretariat and will need a further \$1.2 to \$1.7 million for the cause. The article details that CEO Paul Huras advised the LHIN board that as much as \$10 million may be needed over the next few years to fund the HCT hospitals project.

Wayne also noted that in his written report there were updates on:

- HCT: Communications/ Community Engagement Plan
- HCT: Developing a Message to Work Teams from CEOs
- HCT: An Update from the Board Chair's September 23, 2015 session
- HCT: Regional Patient Advisory Committee Terms of Reference

6. Reports

6.1 - Quality Committee

The Quality Committee minutes were briefly reviewed and no concerns were noted.

6.2 - Medical Advisory Committee

Dr. Morrison reviewed the Medical Advisory Committee highlights from the meeting held on October 1, 2015.



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With the retirement of Dr. Boon approaching at the end of November, QHC Radiologists will be welcomed to our hospital. The Memorandum of Understanding is almost complete. Dr. Morrison felt this will be good for the hospital with the ability to perform more procedures.

The Medical Advisory Committee reviewed their structure and function. The committee is looking to put more of an emphasis on quality by generating ideas for other ways to measure quality projects outside of the balance scorecard.

With the additional programs and expansion of the internal medicine clinics, surgery, and the additional Diagnostic Imaging Radiologists coming to LACGH at the end of November, the Medical Advisory Committee reviewed who currently sat on the committee. It was felt that the committee could benefit from adding representation from an Internal Medicine and Diagnostic Imaging perspective. Dr. Morrison recommended the addition of two Program Directors at our Hospital, a Director of Internal Medicine (Dr. Ben Chen) and Director of Diagnostic Imaging (Dr. Annette Polanski) to manage the programs. Dr. Morrison put forth a request for an honorarium in the amount of \$6,000 per annum per person for the additional work required of them.

Motion 3

Rationale: Changes to the organizational structure and honorarium requests requires approval from the Board of Directors.

Motion: The Board of Directors hereby approves the addition of a Director of Internal Medicine and Director of Diagnostic Imaging, including the honorarium, as presented, in the amount of \$6,000 per annum, per person.

Moved by: Deb Lowry
Seconded by: Chris Seeley

The motion was carried.

The Medical Advisory Committee reviewed at their October 1, 2015 meeting, the reappointment applications for the following:

- Dr. Stephen White – Active privileges (Emergency)
- Dr. Doug Barton – Courtesy with Admitting privileges (Emergency)
- Dr. Allison Chow – Courtesy with Admitting privileges (Emergency)
- Dr. Basia Farnell – Active privileges (Emergency)
- Dr. Matthew Martin – Active privileges (Emergency)
- Dr. Mark Waldron - Active privileges (Emergency)
- Dr. Joy Hataley - Active privileges (Emergency with Anaesthesia)
- Dr. Susan Ilkov-Moor – Consulting privileges (Psychiatry)
- Dr. Frank Cheeseman – Consulting privileges (Radiology)
- Dr. Kenneth Sutherland - Consulting privileges (Radiology)
- Dr. Matthew Downey – Consulting privileges (Radiology)



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No concerns were noted by the MAC; therefore, the reappointment applications were recommended to the Board for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion 4

Rationale: Applications for the reappointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the reappointment of the following as recommended by the Medical Advisory Committee:

- Dr. Stephen White – Active privileges (Emergency)**
- Dr. Doug Barton – Courtesy with Admitting privileges (Emergency)**
- Dr. Allison Chow – Courtesy with Admitting privileges (Emergency)**
- Dr. Basia Farnell – Active privileges (Emergency)**
- Dr. Matthew Martin – Active privileges (Emergency)**
- Dr. Mark Waldron - Active privileges (Emergency)**
- Dr. Joy Hataley - Active privileges (Emergency with Anaesthesia)**
- Dr. Susan Ilkov-Moor – Consulting privileges (Psychiatry)**
- Dr. Frank Cheeseman – Consulting privileges (Radiology)**
- Dr. Kenneth Sutherland - Consulting privileges (Radiology)**
- Dr. Matthew Downey – Consulting privileges (Radiology)**

Moved by: Tony Brazda

Seconded by: Deb Lowry

The motion was carried.

The Medical Advisory Committee also reviewed the appointment applications for the following:

- Dr. Sabra Gibbens – Locum Tenens privileges (Family Practice - Hospitalist)
- Dr. Mykola Khokhotva – Active privileges (General Surgery) – **change in status from Associate to Active**

No concerns were noted by the MAC; therefore, the appointment applications were recommended to the Board for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion 5

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the appointment of the following as recommended by the Medical Advisory Committee:

- Dr. Sabra Gibbens – Locum Tenens privileges (Family Practice - Hospitalist)**
- Dr. Mykola Khokhotva – Active privileges (General Surgery) – **change in status from Associate to Active****

Moved by: Tony Brazda

Seconded by: Deb Lowry

The motion was carried.



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The Medical Advisory Committee reviewed at their November 5, 2015 meeting, the reappointment applications for the following:

- Dr. Jessica Biederman - Consulting privileges (Radiology)
- Dr. Nadia Gammal – Consulting privileges (Radiology)
- Dr. Nicola Gambarotta– Consulting privileges (Radiology)
- Dr. Susan James – Consulting privileges (Radiology)
- Dr. Annette Polanski – Consulting privileges (Radiology)
- Dr. Emma Robinson – Consulting privileges (Radiology)
- Dr. Michelle Walker – Consulting privileges (Radiology)
- Dr. Jennifer Hacking - Active privileges (Emergency)
- Dr. Ransri Perera - Active privileges (Emergency)
- Dr. Darren Beiko – Consulting privileges (Urology)
- Dr. Jason Izard – Consulting privileges (Urology)
- Dr. Michael Leveridge – Consulting privileges (Urology)
- Dr. Curtis Nickel – Consulting privileges (Urology)
- Dr. Robert Siemens – Consulting privileges (Urology)
- Dr. Stephen Steele – Consulting privileges (Urology)
- Dr. Naji Touma – Consulting privileges (Urology)
- Dr. Christopher Booth – Consulting privileges (Oncology)
- Dr. David Lee – Consulting privileges (Oncology)
- Dr. John Matthews – Consulting privileges (Oncology)
- Dr. Andrew Robinson – Consulting privileges (Oncology)

No concerns were noted by the MAC; therefore, the reappointment applications were recommended to the Board for approval.

Dr. Morrison noted that the reappointment application for Dr. Annette Polanski – Consulting privileges (Radiology) should be amended to Active staff privileges to reflect the new role of Program Director for Diagnostic Imaging and therefore removed from the following motion. The Board reviewed the credentialing applications and no concerns were noted.



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Motion 6

Rationale: Applications for reappointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the amended reappointment of the following as recommended by the Medical Advisory Committee:

Dr. Jessica Biederman - Consulting privileges (Radiology)
Dr. Nadia Gammal – Consulting privileges (Radiology)
Dr. Nicola Gambarotta– Consulting privileges (Radiology)
Dr. Susan James – Consulting privileges (Radiology)
Dr. Emma Robinson – Consulting privileges (Radiology)
Dr. Michelle Walker – Consulting privileges (Radiology)
Dr. Jennifer Hacking - Active privileges (Emergency)
Dr. Ransri Perera - Active privileges (Emergency)
Dr. Darren Beiko – Consulting privileges (Urology)
Dr. Jason Izard – Consulting privileges (Urology)
Dr. Michael Leveridge – Consulting privileges (Urology)
Dr. Curtis Nickel – Consulting privileges (Urology)
Dr. Robert Siemens – Consulting privileges (Urology)
Dr. Stephen Steele – Consulting privileges (Urology)
Dr. Naji Touma – Consulting privileges (Urology)
Dr. Christopher Booth – Consulting privileges (Oncology)
Dr. David Lee – Consulting privileges (Oncology)
Dr. John Matthews – Consulting privileges (Oncology)
Dr. Andrew Robinson – Consulting privileges (Oncology)

Moved by: Chris Seeley
Seconded by: Tony Brazda

The motion was carried.

Dr. Morrison noted that given the new role of Program Director for Diagnostic Imaging, the reappointment application for Dr. Annette Polanski – Consulting privileges (Radiology) should be amended to Dr. Annette Polanski - Active privileges (Radiology) to reflect the change in role. The Board noted that there was not a prior recommendation from the Medical Advisory Committee, however they reviewed and discussed the credentialing application and no concerns were noted with the amendment of Dr. Annette Polanski's status change from Consulting privileges to Active privileges.

Motion 7

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the amended appointment of the following, noting that there was not a prior recommendation from the Medical Advisory Committee:

Dr. Annette Polanski – Active privileges (Radiology) – *change in status from Consulting to Active staff*

Moved by: Dr. Kim Morrison
Seconded by: Deb Lowry

The motion was carried.



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The Medical Advisory Committee also reviewed at the November 5, 2015 meeting, the appointment application for the following:

- Dr. Joseph Campbell – Consulting privileges (Internal Medicine - Cardiology) – **change in status from Courtesy to Consulting staff**

No concerns were noted by the MAC; therefore, the reappointment application was recommended to the Board for approval. The Board reviewed the credentialing application and no concerns were noted.

Motion 8

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the appointment of the following as recommended by the Medical Advisory Committee:

Dr. Joseph Campbell – Consulting privileges (Internal Medicine - Cardiology) – *change in status from Courtesy to Consulting staff*

Moved by: Tony Brazda

Seconded by: Deb Lowry

The motion was carried.

6.3 - Volunteer Services Committee

The Board briefly reviewed the minutes as circulated. No concerns were noted.

6.4 - Governance Committee

Allan MacGregor reviewed the highlights from the Governance Committee meeting held on October 15, 2015. The Board Retreat was reviewed at the meeting and, although the content was valuable and timely, the Committee felt that the venue was quite cramped. The Committee will be looking into holding the event at another venue next year.

The Board Accountability Statement was reviewed with the recommendation that it be approved by the Board of Directors.

Motion 9

Rationale: The Guide to Good Governance recommends that Hospitals develop a Board Accountability Statement for viewing by the public.

Motion: The Board of Directors approves the Board Accountability Statement as recommended by the Governance Committee.

Moved by: Robert Paul

Seconded by: Deb Lowry

The motion was carried.

The Governance Committee reviewed the revised 2015-16 Board of Directors Workplan with the recommendation that it be approved by the Board of Directors.



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Motion 10

Rationale: The standing committees of the Board are required to develop, review and revise their workplans on a regular basis. These workplans form the basis for the Board of Directors workplan.

Motion: The Board of Directors approves the revised 2015/16 Board of Director's Workplan as recommended by the Governance Committee.

Moved by: Deb Lowry
Seconded by: Robert Paul

The motion was carried.

The Governance Committee reviewed the revised 2015-16 Governance Committee Workplan with the recommendation that it be approved by the Board of Directors.

Motion 11

Rationale: The standing committees of the Board are required to develop, review and revise their workplans on a regular basis. These workplans form the basis for the Board of Directors workplan.

Motion: The Board of Directors approves the revised 2015/16 Governance Committee Workplan as recommended by the Governance Committee.

Moved by: Cathie Vick
Seconded by: Michelle Smith

The motion was carried.

The Governance Committee reviewed the Board of Directors Committee Structure with the recommendation that the Kingston Regional Hospital Laundry Board be removed from the listing. The Laundry Board is now supported by a staff member and is no longer required to be supported by member representing the Board of Directors. The Governance Committee recommends that the Board of Directors approve the revised Committee Structure.

Motion 12

Rationale: The Governance Committee is required to review and revise Board of Director's committee structure.

Motion: The Board of Directors approves the revised Committee structure as recommended by the Governance Committee.

Moved by: Deb Lowry
Seconded by: Robert Paul

The motion was carried.

The Governance Committee reviewed the proposed 2016 Plan for the Hospital's 50th Anniversary. Peggy highlighted to the Board members, the "Celebrating Our People" activities which have been planned for each month of the coming year. The Governance Committee recommends that the Board of Directors approve the Plan as discussed.



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See appendix A for the list of scheduled activities.

Motion 13

Rationale: Normal Practice

Motion: The Board of Directors approves the 2016 Plan for the Hospital's 50th Anniversary Celebration.

Moved by: Deb Lowry
Seconded by: Robert Paul

The motion was carried.

The Board discussed the activities for the 2016 Plan for the Hospital's 50th Anniversary and an appropriate budget to support the activities. Given the activities that are scheduled to occur, it was recommended that an allocation in the amount of \$15,000 towards a budget, be allocated for the Hospital's 50th Anniversary celebrations.

Motion 14

Rationale: Normal Practice.

Motion: The Board of Directors hereby approves the allocation of \$15,000 towards a budget for the monthly activities planned for the Hospital's 50th Anniversary.

Moved by: Deb Lowry
Seconded by: Geoff Griffin

The motion was carried.

6.5 - Art Décor Committee

Peggy Rice reviewed the highlights from the Art Décor Committee meeting which took place on October 20, 2015.

The Committee reviewed the available wall space, which is presently limited. There are a couple pieces that the Committee is looking at replacing.

Décor for the common areas at Lenadco and the Westdale Complex was discussed. It was felt that this might be something for the Art Décor Committee to look at once construction is completed to ensure Décor is kept current and consistent throughout all of the Hospital properties.

6.6 - Finance Committee

Deb Lowry provided highlights from the Finance Committee meeting held on October 27, 2015.

6.6.1 – Board, CEO and Senior Management Expenses

The Finance Committee reviewed the Board, CEO and Senior Management Expenses for August which totaled \$129.84 and for September which totaled \$232.63. The Finance Committee recommends to the Board that the following expenses be approved:



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Motion 15

Rationale: The Broader Public Sector Accountability Act requires that the expenses of the Board, CEO and Senior Management be reviewed and/or approved by the Board.

Motion: The Board of Directors hereby approves the August expenses which totaled \$129.84 and the September expenses which totaled \$232.63 as recommended by the Finance Committee:

August 2015

| Name | Meals | Hospitality | Accommodations | Vehicle Rental/Own used Mileage | Incidentals (Parking, tolls, etc.) | Fares | TOTAL |
|-----------------|-------|-------------|----------------|---------------------------------|------------------------------------|-------|-----------------|
| Wayne Coveyduck | | | | | 129.84 | | \$129.84 |
| TOTALS | | | | | \$129.84 | | \$129.84 |

September 2015

| Name | Meals | Hospitality | Accommodations | Vehicle Rental/Own used Mileage | Incidentals (Parking, tolls, etc.) | Fares | TOTAL |
|-----------------|----------------|-------------|----------------|---------------------------------|------------------------------------|-------|-----------------|
| Wayne Coveyduck | | | | | 167.72 | | \$167.72 |
| Gert Switzer | 19.82 | | | | 45.09 | | \$64.91 |
| TOTALS | \$19.82 | | | | \$212.81 | | \$232.63 |

Moved by: Deb Lowry
Seconded by: Robert Paul

The motion was carried.

6.6.2 August and September Financial Statements and Cheque Lists

The Finance Committee reviewed the August 2015 Financial Statement and Cheque List which totaled \$2,837,326.95 and the September 2015 Financial Statement and Cheque List which totaled \$2,251,505.80 and no concerns were noted by the Finance Committee or the Board.

Motion 16

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the August Financial Statement and Cheque List which totaled \$2,837,326.95 and the September Financial Statement and Cheque List which totaled \$2,251,505.80 as recommended by the Finance Committee.

Moved by: Michelle Smith
Second by: Cathie Vick

The motion was carried.



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6.6.3 – Hospital Insurance

The Finance Committee reviewed the 2015 Hospital Insurance Program with the recommendation to the Board of Directors that the status quo be maintained.

Motion 17

Rationale: Normal Practice

Motion: The Board of Directors hereby approves that the 2015 Hospital Insurance Program remain status quo as recommended by the Finance Committee.

Moved by: Cathie Vick
Second by: Michelle Smith

The motion was carried.

6.6.4 - Capital Equipment Requests

The Finance Committee reviewed a request for the allocation of \$1,025 for the purchase of Diagnostic Imaging CR Cassette.

Motion 18

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the allocation of \$1,025 towards the purchase of the following equipment as recommended by the Finance Committee:

- *Diagnostic Imaging CR Cassette (1,025).*

Moved by: Cathie Vick
Second by: Chris Seeley

The motion was carried.

6.6.5 – Staff Christmas Event

The Finance Committee reviewed the request for ongoing support for a staff Christmas event in the amount of \$1,000. The Finance Committee recommends that the Board of Directors approve this request.

Motion 19

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the ongoing support for a staff Christmas event in the amount of \$1,000 as recommended by the Finance Committee.

Moved by: Deb Lowry
Second by: Tony Brazda

The motion was carried.

6.6.6 – Nurse Practitioner

The Finance Committee reviewed the request to trial the addition of a Nurse Practitioner in the Emergency Department on weekends which will result in a Nurse



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Practitioner being available seven days per week. The trial will be for a six month period at a cost of \$26,724. The Finance Committee recommends approval of this request to the Board of Directors. A review of the cost/ benefit should be brought back to the Finance Committee in May 2016.

Motion 20

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the trial in the Emergency Department, an additional weekend Nurse Practitioner for a period of six months at a cost of \$26,724 as recommended by the Finance Committee.

Moved by: Michelle Smith

Second by: Cathie Vick

The motion was carried.

6.7 – Building and Grounds Committee

Tony Brazda highlighted the following items from the Building and Grounds Committee meeting which took place on October 27, 2015. Tony relayed that he was very proud of the work that has and is being done with the properties, despite the building permit delays.

The Committee has reviewed their Terms of Reference. The committee discussed the appropriateness of changing the wording “Hospital and grounds” to “Hospital property” which would encompass the addition of Lenadco and the Westdale Complex. The Committee further discussed removing the County of Lennox and Addington Representative from their membership.

Motion 21

Rationale: The standing committees of the Board are required to review their Terms of Reference on an annual basis.

Motion: The Board of Directors approves the revised Building and Grounds Committee’s Terms of Reference as recommended by the Building and Grounds Committee.

Moved by: Michelle Smith

Second by: Cathie Vick

The motion was carried.

6.8 - Foundation

Robert Paul was pleased to announce that they have had great interest in the Foundation’s Gala which is occurring on February 11, 2016.

6.9 - Chief Executive Officer’s Report

Further to the written report sent out with the Board package, Wayne noted the following additional items:



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Wayne received an invitation from the Seniors Outreach Team to their ribbon cutting and open house. The event is to take place November 20th from 2:00 p.m. to 4:00 p.m. and welcomed the Board to attend.

Wayne provided the following highlights from the Minister's speech, November 4, 2015:

Governance

"A system that best meets the needs of patients in an equitable way is one that is truly population-focused, and that is deeply integrated at the local level. That starts with strong local governance...I have had the pleasure of travelling to meet with most of the LHIN boards across the province, and I've been so impressed with their depth of local knowledge, and with the capacity that each of our LHINs has shown to be true local managers of the health care system. LHINs know the needs of their population...They've become much more sophisticated and they must continue to evolve...But make no mistake – I believe that if we are to transform our system to one that is focused on population health and equitable access, the time is right for more local governance, and for our LHINs to play a much greater role."

CCAC

"Is it time to reconsider the relationship between CCACs and the LHINs? Is it time to consider deeper integration? And might that be the best way to provide consistent and targeted care that addresses the needs, first and foremost, of the local population?"

Rural Health Hubs

"Let me give you an example [of system-wide integration]. Hospitals in rural Ontario, in collaboration with the Ontario Hospital Association, have been leading change that captures exactly what I mean – focusing on end-to-end integration of services from public health, primary care, mental health, the management of chronic diseases, acute care, home and community care, long-term care, and palliative care. End-to-end integration. That's the end-state of an initiative call Rural Health Hubs, and in the coming weeks, I will be announcing the first successful sites. I love rural Health Hubs because they move the yardstick forward on integration – by leaps and bounds. They do it in a population-based way. And they address that important equity of access issue for people who live in rural communities."

KGH-Napanee Satellite Hemodialysis Project - update

The MOH has provided the green light of approval of the construction contract. The ministry based its decision in part, on the south-east LHIN board endorsement.

Pathways to Independence – ABI Project

A signed lease agreement is now in place with Pathways to Independence. The LHIN is planning a press release for December 2nd at which time the naming of the space will occur.

6.9.1- Closed Session

At 7:50 p.m., the Board moved into Closed Session.



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Motion 22

Rationale: Normal Practice

Motion: The Board of Directors hereby moves into closed session.

Moved by: Geoff Griffin

Seconded by: Allan MacGregor

The motion was carried.

At 7:55 p.m., the Board rose from Closed Session.

Motion 23

Rationale: Normal Practice

Motion: The Board of Directors hereby rises from closed session.

Moved by: Cathie Vick

Seconded by: Tony Brazda

The motion was carried.

Motion 24

Rationale: Normal Practice

Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Medical Advisory Committee, Volunteer Services, Governance Committee, Art Décor Committee, Finance Committee, Building and Grounds Committee, Foundation and the CEO.

Moved by: Geoff Griffin

Second by: Chris Seeley

The motion was carried.

7.0 Other

7.1 Correspondence Received Up to October 26, 2015

There were no additional further items to report.

8.0 New Business

8.1- Guidelines for Director Selection

Peggy briefly reviewed the Director Selection criteria. The Board members were reminded that the makeup of the board is intended to reflect a complementary mixture of knowledge, skills and experience. While each Director is not expected to be an expert on all the different criterion, a broad awareness is necessary as is the personal attributes and qualities necessary to perform the role of Director.



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8.2 - Skills Matrix - Clinical

Tracy reviewed clinical skills in the context of the Board. From a Board perspective, Directors are expected to understand the operation of a community Hospital on a macro level, meaning how LACGH fits into the health care system. The micro level understanding of clinical skill sets is what would be required of frontline staff who are treating and diagnosing patients. In a Director's role, it is important to understand LACGH as part of a larger health care system so that decisions on providing a better service to the community, patients, and especially when talking of HCT and the integration of services – when making decisions on where we are now and where we can potentially go in the future.

8.3 – Recognition Event

After 34 years of service, one of LACGH's active staff physicians will be retiring. There is a celebration planned November 26th to recognize the years of service and dedication to the Hospital. Peggy extended an invitation to the Board to attend this recognition event. Past practice for retiring staff has been to purchase a gift in the amount of \$100 per year of service.

Motion 25

Rationale: Normal Practice

Motion: The Board of Directors hereby approves a budget in the amount of \$3,500 for the purchase of a retirement gift.

Moved by: Deb Lowry

Second by: Geoff Griffin

The motion was carried.

9. Next Meeting

The next regular meeting of the Board is December 1, 2015. Wayne and Ray will be providing an education session updating the Board on the property construction and projects that are currently underway. This session will begin at 6:00 p.m.

10. Adjournment

The meeting was adjourned at 8:00 p.m.

Motion 26

Rationale: Normal Practice

Motion: The Board of Directors hereby adjourns their meeting at 8:00 p.m. on November 10, 2015.

Moved by: Geoff Griffin

Seconded by: Chris Seeley

The motion was carried.



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Appendix A: 50th Anniversary Celebration Events - 2016

| | | |
|------------------|--------------------------|--|
| January | January 21 st | Celebrating Our People (cake, tea & coffee) |
| | | Volunteer Provincial Life Members Event |
| | | Launch of the History of LACGH book |
| February | February 11th | Foundation Gala |
| March | March 17 th | Staff Family Event: St. Patty's Day Magic |
| April | | Retiree Tea & Tour |
| May | | Volunteer Appreciation Dinner (with entertainment) |
| | | Staff Appreciation Dinner (with entertainment) |
| June | | Staff Spring Social |
| | | 50 th Anniversary Golf Tournament |
| July | | Physician Afternoon Tea (past and present) |
| August | | Family Skating |
| September | | Plant 50 Trees Amongst Properties |
| | | Family Fun Day |
| October | | Foundation Donor Tea / Recognition |
| November | | Staff Service Awards |
| | | Volunteer Bazaar |
| December | | Santa Claus parade |