



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

MINUTES BOARD OF DIRECTORS

January 5, 2016
Airhart Conference Room

A meeting of the Board of Directors of the Lennox and Addington County General Hospital was held in the Airhart Conference Room at 6:30 p.m. on January 5, 2016.

PRESENT:

Board: Peggy Rice (Chair)	Cathie Vick
Allan MacGregor	Deb Lowry
Chris Seeley	Elaine Stillwell
Judge Geoff Griffin	Tracy Kent-Hillis
Robert Paul	Bob Clancey
Wayne Coveyduck	Norm Clark

Staff in attendance: Gert Switzer	Sheila Mabee (Recorder)
Nancy Manion	
Shari Sampson	

REGRETS:

Eric Smith	Michelle Smith
Dr. Kim Morrison	Tony Brazda
Dr. Mark Waldron	

1. Call to Order/Opening Remarks

The meeting was called to order at 6:23 p.m. by Peggy Rice. Peggy wished everyone a Happy New Year and described some of the activities which have occurred over the last month which included:

- A well-attended staff Christmas event; a Disney character parade float was decorated and participants enjoyed a get-together following the Napanee Christmas parade.
- Quinte Singers were sponsored to attend an event in the Hospital as a Choir for the Convalescent Care patients; an event enjoyed by the Residents.
- On Christmas Eve, Peggy and Wayne visited with patients and were happy to share the positive feedback with the Board. Patients were quick to express their gratitude and share how wonderful the Hospital is and how they were grateful for the services we provide to the community.

2. Approval of the Agenda

Peggy noted that the Finance Committee did not meet in December. As in the summer months, the financial reports for November were circulated to the Committee and no concerns were noted. The financial statements for November will be included in the Finance Committee meeting at the end of January and will come to the Board meeting in February. The agenda was approved as circulated.

Motion 1

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the agenda of January 5, 2016.

Moved by: Bob Clancey
Seconded by: Deb Lowry

The motion was carried.



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3. Conflict of Interest

The Chair inquired if any member of the Board wished to declare a conflict of interest based on items identified in the Agenda. There were no identified conflicts of interest.

4. Minutes of Previous Meetings

The minutes of the December 1, 2015 meeting were reviewed; no changes were noted.

Motion 2

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the minutes of the previous meeting dated December 1, 2015.

Moved by: Deb Lowry
Seconded by: Bob Clancey

The motion was carried.

5. Business Arising

5.1 Health Care Tomorrow Update

Peggy reported that there is a Chair/ Vice Chair teleconference meeting scheduled for this week. A date for the Board's HCT webinar has not yet been set. Peggy will communicate the date to the Board, once it is known. Some of the topics being covered at the January Chair/ Vice Chair meeting were relayed to the Board members including timelines, schedules and the proposed budget. Peggy is going to seek clarification at the Chair/ Vice Chair meeting regarding whether Boards are invited to the February 3rd *Joint Leaders Session – Vision 2020* in Kingston and provide an update to Board members.

Wayne reported that a tremendous amount of work is being completed by staff within the various working groups of HCT. A sub-set of the Clinical working group has been tasked with mapping a patient-centered approach with best practice care paths. Two patient groups, COPD and hip fractures, were identified with an objective of identifying a regional system of care.

6. Reports

6.1 - Quality Committee

Elaine Stillwell reviewed the December 15, 2015 Quality Committee minutes with the following highlights:

The ER Diversion change management project has had some success with the CCAC and Social Worker present in the ER and have been instrumental in diverting patients; there has been positive feedback from CCAC.

CIHI data was discussed at Quality with highlights distributed in the Board package.

6.2 - Medical Advisory Committee

The December 3, 2015 Medical Advisory Committee minutes were briefly reviewed and no concerns were noted.



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The Medical Advisory Committee reviewed the re-appointment applications for the following:

- Dr. James Biagi - Consulting privileges (Oncology)
- Dr. Clementine (Janet) Lui - Consulting privileges (Oncology)
- Dr. Wendy Parulakar - Consulting privileges (Oncology)
- Dr. Patricia Farmer - Consulting privileges (Pathology/Molecular Medicine)
- Dr. Aaron Campbell - Consulting privileges (Orthopaedics)
- Dr. John Davidson - Consulting privileges (Plastic Surgery)
- Dr. John (Frederick) Watkins - Consulting privileges (Plastic Surgery)
- Dr. Joy Hataley - Active Staff privileges (Emergency with Anaesthesia)
- Dr. Richard Thomas - Consulting privileges (Gynaecology)
- Dr. Susan Chamberlain - Consulting privileges (Gynaecology)

No concerns were noted by the MAC; therefore, the re-appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion 3

Rationale: Applications for the re-appointment to the Medical Staff require the review and approval the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the re-appointment of the following as recommended by the Medical Advisory Committee:

- Dr. James Biagi - Consulting privileges (Oncology)***
- Dr. Clementine (Janet) Lui - Consulting privileges (Oncology)***
- Dr. Wendy Parulakar - Consulting privileges (Oncology)***
- Dr. Patricia Farmer - Consulting privileges (Pathology/Molecular Medicine)***
- Dr. Aaron Campbell - Consulting privileges (Orthopaedics)***
- Dr. John Davidson - Consulting privileges (Plastic Surgery)***
- Dr. John (Frederick) Watkins - Consulting privileges (Plastic Surgery)***
- Dr. Joy Hataley - Active Staff privileges (Emergency with Anaesthesia)***
- Dr. Richard Thomas - Consulting privileges (Gynaecology)***
- Dr. Susan Chamberlain - Consulting privileges (Gynaecology)***

Moved by: Elaine Stillwell

Seconded by: Deb Lowry

The motion was carried.

The Medical Advisory Committee reviewed the appointment application for the following:

- Dr. Louise Good - Locum Tenens privileges (Family Practice)

No concerns were noted by the MAC; therefore, the appointment application was recommended to the Board of Directors for approval. The Board reviewed the credentialing application and no concerns were noted.



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Motion 4

Rationale: Applications for the appointment to the Medical Staff require the review and approval the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the appointment of the following as recommended by the Medical Advisory Committee:

Dr. Louise Good – Locum Tenens privileges (Family Practice)

Moved by: Elaine Stillwell

Seconded by: Deb Lowry

The motion was carried.

6.3 - Ethics Committee

Elaine Stillwell reviewed the December 9, 2015 Ethics Committee minutes with the following highlights:

The Committee discussed the *Framework for Ethical Decision Making* education session which occurred this past fall. It was decided that the IDEA model would be incorporated into the Hospital's current ethical decision making framework. Once revisions are completed, it will come to the Committee and the Board for approval. Following approval of the revised framework, an online learning module will be developed for staff.

6.4 - Foundation

Robert Paul reported that the fall/winter campaign is drawing to an end and relayed that this year has been the most successful fall/winter campaign the Foundation has had to date. Again, the outstanding community support was recognized. Robert attributed this to the added services being offered at the Hospital which have been well received by our community.

2016 marks the 50th anniversary for our Hospital. Robert relayed that Ernie Doughty's book, *History of our Hospital* will be introduced at the 50th Anniversary Kickoff event on January 21st. This event will also celebrate the Volunteer Services Provincial Life Members.

6.5 – Volunteer Services

Volunteer Services did not meet in the month of December. Cathie Vick shared that she is looking forward to the Provincial Life Members celebration recognizing Maria Stebelsky, Donna Armstrong and the late Bob Armstrong. Collectively they have 42 years' of volunteering.

6.6 - Chief Executive Officer's Report

Further to the written report sent out with the Board package, Wayne noted the following additional items:

The Compass Group visited the Hospital to provide a presentation on shared services and toured the facilities. Further updates will be provided as they become available.

Wayne noted that KGH has been in contact with him regarding the Dialysis Unit. The project engineers are now stating that an extra transfer switch (and cabling) is required for the Westdale Complex's generator, specific to their unit. This request is coming after all of



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the specifications were provided and agreed upon by both parties. They have estimated the cost for this change to be in the area of \$100,000, which they requested to be shared with L&A County General Hospital Foundation. After discussion, the Board decided that, given the fact that it is not a requirement and, it is outside the scope of agreed upon terms, they will not be supporting the request.

OR availability at LACGH has generated interest within the region. We have been approached by Specialists from Kingston regarding the possibility of them offering endoscopy procedures here to assist with the 500 patient wait list in Kingston. Given the significant investment of \$250,000 in capital equipment there has been much discussion regarding a long-term commitment from the specialists. Discussion is ongoing and we are awaiting their response.

Motion 5

Rationale: Normal Practice

Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Medical Advisory Committee, Ethics Committee, Foundation, Volunteer Services and the CEO.

Moved by: Deb Lowry
Second by: Bob Clancey

The motion was carried.

7. Other

7.1 Correspondence Received Up to December 23, 2015

There were no additional correspondence items to report.

8. New Business

There were no further items listed as new business.

9. Next Meeting

The next regular meeting of the Board is scheduled for February 2, 2016 at 6:30 p.m. in the Airhart Conference Room. An information session regarding insurance coverage with Chuck Airhart has been scheduled for 6:00 p.m.

10. Adjournment

The meeting was adjourned at 7:33 p.m.

Motion 6

Rationale: Normal Practice

Motion: The Board of Directors hereby adjourns their meeting at 7:33 p.m. on January 5, 2016.

Moved by: Norm Clark
Seconded by: Geoff Griffin

The motion was carried.